

# Franklin County Florida

## Site Prep Permit Application

PROPERTY OWNER INFORMATION	
Property Owner(s):	
Mailing Address:	City/State/Zip:
Phone #:	Email Address:
CONTRACTOR INFORMATION	
Contractor Business Name:	
Mailing Address:	City/State/Zip:
Phone #:	Email Address:
PROPERTY INFORMATION	
Property Address:	City/State/Zip:
Parcel ID #:	
PROJECT DETAILS	CHECKLIST ITEMS
<p style="text-align: center;"><b>Check all that apply:</b></p> <p><input type="checkbox"/> Driveway</p> <p><input type="checkbox"/> Structural Fill (to create house pad)</p> <p><input type="checkbox"/> Septic System &amp; Drain fill</p> <p><input type="checkbox"/> Land Clearing (to include the removal of live vegetation by any means including but not limited to cutting, grading, plowing, chemical treatment and mechanical or non-mechanical uprooting. Does not include mowing of existing lawns planted grasses)</p>	<p><input type="checkbox"/> Site Plan</p> <p><input type="checkbox"/> Itemized Bill/Invoice</p> <p><input type="checkbox"/> Topographical Survey</p> <p><input type="checkbox"/> Wetlands Delineation (if applicable)</p>
PROJECT DESCRIPTION	
Detailed scope of work:	<p><input type="checkbox"/> Amount of Proposed Fill:</p> <p><input type="checkbox"/> Flood zone:</p>
<ul style="list-style-type: none"> <li>❖ Site plan must depict the location, type, extent, and amount of proposed fill.</li> <li>❖ Description of project must include the type and amount of proposed fill.</li> <li>❖ <b>Violations of the terms and conditions of this permit may warrant a STOP WORK ORDER, PENALTY FEE and/or REVOCATION of this permit. This permit is valid for one year from the date of issuance.</b></li> </ul>	

**Applicant/Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Contractor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

<b>APPLICATION #:</b>	<b>REVIEW DATE:</b>	<b>APPLICATION FEE:</b>	<b>APPROVED/DENIED:</b>
<b>PERMIT #</b>	<b>ISSUE DATE:</b>	<b>EXPIRE DATE:</b>	
<b>REVIEWED BY:</b>		<b>ZONING ADMINISTRATOR SIGNATURE:</b>	